

2023 Mitsubishi Corporation International Scholarship Application & Recommendation Requirements

Japan Educational Exchanges and Services (JEES), with the support of Mitsubishi Corporation (Takehiko Kakiuchi, President and CEO), is pleased to offer the 2023 Mitsubishi Corporation International Scholarship (hereinafter “Scholarship”) to applicants based on the following requirements.

1 Purpose

The Scholarship is intended to provide support to outstanding foreign students who are studying at Japanese universities and graduate schools at their own expense. It is hoped that this will both help alleviate the financial concerns and enhance the learning effectiveness of the recipients.

2 About the Donor

The donor of the Scholarship, Mitsubishi Corporation※, hereinafter referred to as “the Scholarship Donor”, is providing the Scholarship in an effort to promote international and intercultural exchange with foreign countries and to foster the development of talented individuals. The basis for this is Mitsubishi Corporation’s Three Corporate Principles which are “Shoki Hoko (Corporate Responsibility to Society),” “Shoji Komei (Integrity and Fairness)” and “Ritsugyo Boeki (Global Understanding Through Business).”

※ Mitsubishi Corporation is a global integrated business enterprise that develops and operates business together with its offices and subsidiaries in approximately 90 countries and regions worldwide, as well as a global network of around 1,700 group companies. (Mitsubishi Corporation Website: <https://www.mitsubishicorp.com/jp/en/about/>)

※ The Three Corporate Principles - Formulated in 1934 as the action guidelines of Mitsubishi Trading Company (Mitsubishi Shoji Kaisha), based on the teachings of Koyata Iwasaki, the fourth president of Mitsubishi. The principles are the cornerstone of Mitsubishi Corporation’s wide range of corporate philanthropy activities conducted all over the world.

- Shoki Hoko - Strive to enrich society, both materially and spiritually, while contributing toward the preservation of the global environment.
- Shoji Komei - Maintain principles of transparency and openness, conducting business with integrity and fairness.
- Ritsugyo Boeki - Expand business, based on an all-encompassing global perspective.

3 Eligibility Requirements

Only applicants who meet all of the following criteria will be considered:

- (1) A student with citizenship of a country other than Japan and who is paying their own expenses. Someone who intends to study in Japan as an official undergraduate student, graduate student or doctoral student of University designated by JEES as of April 2023. The residential status while in Japan must be “student” .

(Note):

※ Eligibility of universities and graduate schools will be determined after discussions with the Scholarship Donor .

※ Applicants must have “College Student” visa.

※ Applicants must belong to following grades;

- Undergraduate :From 3rd to 4th year (From 5th to 6th year if studying in a 6-year course)
- Graduate :From 1st to 2nd year
- Professional degree(Graduate) :From 1st to 2nd year (From 2nd to 3rd year if studying in a 3-year course)
- Doctoral :From 1st to 3rd year (From 2nd to 4th year if studying in a 4-year course)
- 5-year Doctoral :1st to 5th year (3rd to 5th year if master's degree is NOT obtainable when completing 2nd year)

- (2) Someone in need of financial assistance (someone who pays for a large portion of their own expenses through part time work, etc.).
- (3) Someone who doesn’t receive other scholarships except for loan scholarships or tuition exemption during the scholarship period.
- (4) Someone who is eligible to receive the Scholarship at least for one year.
- (5) Someone who has not received the Mitsubishi Corporation International Scholarship in the past.

- (6) A talented, well-behaved individual who is in good health, both mentally and physically.
- (7) Someone who has a keen interest in societal contribution geared towards international exchange, and who has a strong desire to contribute to the development of the global society both now and in the future.
- (8) Someone who does not plan to go abroad for six months total or longer during the Scholarship period regardless of whether it is on the leave of absence or not. (Excluding university vacation periods)
- (9) Someone who comes highly recommended from their attending university as of April 2023.

4 Number of Recipients

Approx. 25 new recipients

5 Scholarship Amounts

Undergraduate: ¥120,000/Month

Graduate/Professional Degree(Graduate)/Doctoral/5-year Doctoral: ¥150,000/Month

6 Scholarship Period

From April 2023 until obtaining one's degree

- ※ Concerning 5-year doctoral program, if master's degree is obtainable when completing 2nd year, the scholarship period shall be from 1st year to 2nd year, and if the master's degree is Not obtainable, the scholarship period shall be from 3rd year to 5th year.
- ※ Scholarship period will not continue after obtaining the degree in the course to which a recipient belongs(including obtaining master's degree in a 5-year doctoral program) even if he/she advances to an upper program(including advancing to 3rd year in a 5-year doctoral program).
- ※ If the arrival in Japan is after May 2023 due to a special reason, the scholarship period shall be treated from the month of arrival to the completion of the program.

7 Application and Recommendation Process

- (1) An individual who wishes to receive the Scholarship (hereinafter "Applicant") must submit the necessary application and recommendation materials through his/her university to the President of JEES (hereinafter "President").
- (2) The Applicant's University Head must confirm that the Applicant meets all of the Eligibility Requirements as described in Article 3 above and must submit the Recommendation Materials regarding the Applicant's character and academic abilities as described in Article 8 below to the President.
The number of applicants that each university may recommend is detailed in a separate request letter.

8 Application and Recommendation Materials and Submission Method

	Materials	Submission Methods	File Format	Note
(1)	Application Form (Attachment 1)	Upload to the specified URL of the cloud storage service "Box" (※)	Excel	In principle, this form should be completed in Japanese. However, for students enrolled in courses that are conducted entirely in English, the form may be completed in English.
(2)	Letter of Recommendation from University Head (Attachment 2)		Excel	Reasons for recommendation should be filled by a current supervisor or other similar person of authority.
(3)	A copy of the Applicant's official academic transcript for 2021		PDF	If transcripts are unavailable, the Applicant must attach a Statement of Reasons (format not fixed).

※Detailed information on how to submit the application will be provided in a separate document.

9 Application and Recommendation Deadline

Applications must be done by Friday, March 10, 2023.

Applications which arrive later than the deadline stated above will not be considered. Also, application and recommendation materials will not be returned regardless of when they are submitted.

10 Announcement of the Results

The President will review the application and recommendation materials submitted through the Recommendation Process described in Article 7(2) and will select the recipients. Results will be announced through the universities in around late May 2023.

11 Scholarship Payments

Scholarships will be paid through the recipient's university via a method to be determined at a later date.

12 Duties of the Recipient

- (1) A Scholarship recipient (hereinafter "Recipient") must submit a report detailing the status of his/her studies or research during the Scholarship period to his/her university head at the end of the school year in a format provided by JEES.
- (2) Recipient must send in a notice by the specified format to JEES through the university when he/she changes status of school registration.
- (3) Recipient must submit a report on the status of his/her career after graduation by the specified format to JEES when graduating from the university.
- (4) Recipient, upon request of JEES or the Scholarship Donor, will answer questionnaire surveys during and after the Scholarship period.
- (5) Recipient will participate in an exchange event (once a year) .

13 Suspension, Termination, and Cancellation of the Scholarship

- (1) The Scholarship will not be paid if a Recipient is absent from classes for an extended period of time (over one month). If the Recipient submits an application for recommencement by a fixed format, after the reason of such absence has ceased, recommencement may be considered during the scholarship period stated in Article 6. The scholarship period will not be extended.
- (2) If a Recipient falls into any of the following states, provision of the Scholarship will be terminated:
 - a. graduates, withdraws, expelled, suspended, takes an extended leave of absence from school or repeat the same year (including equivalent cases).
 - b. plans to go abroad for six months total or longer during receiving scholarship regardless of whether it is on the leave of absence or not. (Excluding university vacation periods)
 - c. failure to fulfill duties of the recipient stipulated in Article 12.
 - d. no longer fulfills all of the Application Requirements.
 - e. engages in any other conduct which is deemed unacceptable.
- (3) If the donation from the Scholarship Donor is stopped, provision of the Scholarship will be terminated.
- (4) The Scholarship will be cancelled if it is discovered that any of the Application materials were incorrect.
- (5) The Scholarship will be cancelled if a Recipient does not come to Japan due to personal reasons after the travel restrictions are lifted.

14 Others (Cautions)

- (1) Recipient does not bear the responsibility to pay back the Scholarship except when the Recipient falls into one of the state listed in Article 13, in which case the Recipient may be asked to refund a part or all of the scholarship. Also, the Scholarship is in no way connected to the recruitment procedures, etc. of the Scholarship Donor.
- (2) Applicants must send in a notice without delay to JEES through their university when he/she decides to receive other scholarships. After receiving the selection result of the Scholarship Recipient, the Applicants must not decline for the purpose of receiving other scholarships.
- (3) Recipient must not apply for other scholarships during the scholarship period (except for scholarships starting after the scholarship period).
- (4) Those who have received this scholarship in the past cannot apply again.
- (5) Scholarship will continue in the case where Recipients study abroad using his/her university's program, if the

period is less than 7 months and is not considered a long-term absence or leave of absence.

- (6) The scholarship period must be the duration described in article 6 within the standard degree period set by JEES; Undergraduate: 4 years, Graduate: 2 years, Doctoral: 3 years. This standard degree period is also applied to long-term students. For recipients whose belonging faculty/ course require a longer degree period (ex. medical student), their scholarship period must be the duration described in article 6 within the degree period set by their belonging university.

15 Handling of Personal Information

(1) Managing Personal Information

All personal information obtained from the application materials, reports, etc. related to the Scholarship will be managed, used and disposed of with extreme care by both JEES and the Scholarship Donor in accordance with the policy pertaining to personal information set forth by JEES. In addition, no personal information will be shared with any third-party without prior consent except disclosing to Scholarship Donor for the purpose of Article 15(2) a.to e.

(2) Purpose for Usage of Personal Information

JEES and the Scholarship Donor will appropriately handle the personal information obtained through the application process for the Scholarship and only use it for the following purposes:

- a. Selection of Scholarship Recipients.
- b. Administration of the Scholarship payments to the Recipients.
- c. Contacting the Recipient for related ceremonies, exchange events, internships etc.
- d. PR related purposes by JEES or the Scholarship Donor upon receiving prior consent.
- e. For other operations necessary for the operation and administration of this scholarship.
- f. Contacting the Recipient to share International Education Support programs/events organized by JEES and to coordinate with the Recipient if they choose to attend.

(3) Shared use of personal information

The personal information disclosed/provided by JEES to the Scholarship Donor for the purposes listed from 15(2) a. to e. are as follows.

① Items obtained at the time of scholarship application

- Matters stated in the application form (name, university, faculty/department, course/major, photograph, grade, year and month of admission, year and month of expected graduation, nationality, date of birth, gender, arrival status, date of arrival, financial situation of Applicant, other scholarship amounts/application status, academic history, work experience, reasons for applying for this scholarship, reasons for conducting studies / research in Japan, intended research plans during study period at university / graduate school university, plans and goals following graduation, free description of Mitsubishi Corporation)
- Information provided on the academic transcripts
- Matters stated in the letter of recommendation (name, university, faculty/department, course/major, reason for recommendation, affiliation/position/name of recommender, evaluation coefficient, contact person at the university)

② Items to be obtained to confirm the status of the scholarship recipient during the scholarship period

- Information provided on the academic transcripts
- Matters stated in the study progress report (Scholarship number, university, faculty/department, course/major, name, nationality, gender, content of study, future study plans)

③ Items to be obtained to communicate during and after the scholarship period.

- Recipients' place of employment and further education, address, e-mail, and telephone number

【Personal Information General Protection Manager】

Japan Educational Exchanges and Services

4-5-29 Komaba, Meguro-ku, Tokyo, 153-8503

Representative Managing Director Terushi Ikeda

【Representative】

President Masayuki Inoue

16 Contact Information for Application and Recommendation Materials Submissions and General Inquiries

Educational Exchanges Division, Student Services Department, JEES
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Note: If there is a conflict or contradiction between the Japanese version and the English version of this General Information, provisions of the Japanese version shall prevail. For complete information, please see the Japanese version.

